

## LEG LEADS & ADMINISTRATORS MEETING

Friday, November 8, 2019

Saturday, November 9, 2019

### LOCATION:

Sheraton Toronto Airport Hotel & Conference Centre

801 Dixon Road, Toronto, ON

## AGENDA

Friday, November 8<sup>th</sup>

| Time                     | Room            | Item   |
|--------------------------|-----------------|--|
| 16:00 - 16:15            | Ambrosia III/IV | <b>Welcome and Introductions (Sarita Verma)</b><br>(Maurianne Reade)   |
| 16:15 – 17:15            | Ambrosia III/IV | <b>Effective Meetings and Decision Making</b><br>(Atul Kapur)<br><br>Assist organizations to efficiently and effectively reach decisions and conduct their business while ensuring fair procedures and processes to protect the rights of all participants. Assist the chair during meetings, prepare and train chairs and groups prior to meetings (including writing meeting scripts), write and revise bylaws, provide parliamentary opinions.<br><br><i>At the end of this session, participants will be able to:</i> <ul style="list-style-type: none"> <li>- Effectively Chair meetings specific to LEG Governance</li> <li>- Increase awareness and knowledge of meeting interactions, involvement, and functionality to propel localized meetings</li> </ul>   |
| <b>Break-Out Session</b> |                 |  |
| 17:15 – 18:15            | Ambrosia III/IV | <b>Successes and Challenges Amongst Similar LEGs</b><br><br>This portion of the meeting is dedicated to table work. Individuals will be grouped by comparable LEG structures (departmental, small community, large community, family) to reflect on various successes and challenges. Individuals will have an opportunity to discuss what's working well within their groups and identify areas for improvement and determine which partner organization can assist with resolving the challenges.<br><br><i>At the end of this session, participants will be able to:</i> <ul style="list-style-type: none"> <li>- Identify successes of LEG functionality.</li> <li>- Identify areas where partner organization support is required.</li> <li>- Consider new strategies of member involvement to increase academia.</li> </ul> <i>Note: Each group will be assigned a Lead to work through a template of some standard challenges and requests to better improve LEG efficiencies</i> |
| 19:00 – 19:30            | Muskoka Foyer   | Reception  |
| 19:30                    | Muskoka II/III  | Dinner   |

Saturday, November 9<sup>th</sup>

| Time          | Room           | Item  |
|---------------|----------------|---|
| 6:45 - 8:00   | Muskoka II/III | <p>Breakfast Session<br/> <b>NOSM CEPD Session (7:00 am)</b><br/>           (James Goertzen, Stephen Cooper, Sarah McIsaac, Clare Cook)</p> <p>LEG continuing professional development (CPD) provide opportunities for LEG members to participate with less time away from their practices and families. Effective educational sessions require identifying learning needs, developing learning objectives and activities, submitting a study credit application, organizing logistics including catering and AV, collecting participant evaluations, and completing a post event analysis. NOSM resources designed to assist you plan your next CME or faculty development activity will be featured along with opportunities for questions and discussion.</p>  |
| 7:00 - 8:00   | Collingwood    | <p>Breakfast</p> <ul style="list-style-type: none"> <li>• <b>Open Breakfast</b></li> </ul>  |
| 8:00 – 9:40   | Muskoka II/III | <p><b>LEG Presentations</b><br/>           Chair: Maurianne Reade</p> <p>This interactive learning session shares successes and challenges of some LEGs, building upon the theme of Unity within the North. Examples may include collaboration techniques, internal LEG strategies, resource sharing, etc.</p> <p>This portion of the meeting is dedicated to LEG successes and challenges to date. Presentations from some LEGs who have put various programs and structures into place will describe their successes and challenges. These will be supplemented with content regarding evaluation and research resources available to LEGs. Each presentation will be 10 minutes long, followed by a 5 minute question period.</p> <p><i>At the end of this session, participants will be able to:</i></p> <ul style="list-style-type: none"> <li>- Identify different programs and structures that LEGs are utilizing.</li> <li>- Discuss some of the challenges associated with implementing new programs.</li> </ul> <ul style="list-style-type: none"> <li>➤ <b>Manitoulin Island (Shelagh McRae, Keely King)</b></li> <li>➤ <b>Sudbury Anesthesia (Brent Kennedy)</b></li> <li>➤ <b>Lakehead Obstetrics and Gynaecology LEG (Frank Potestio)</b></li> <li>➤ <b>Sioux Lookout (Sharen Madden)</b></li> <li>➤ <b>Huntsville (Sue Featherston)</b></li> </ul> |
| 9:40 – 10:10  | Muskoka II/III | Nutrition Break   |
| 10:10 – 10:50 | Muskoka II/III | <p><b>NOSM Update</b><br/>           (Sarita Verma, Janice Willett, Catherine Cervin)</p> <ul style="list-style-type: none"> <li>• UME Accreditation, Overcoming Barriers to Safe Opioid Prescribing, Primary Care Research</li> </ul>  |

|               |                |  |
|---------------|----------------|--|
| 10:50 – 11:50 | Muskoka II/III | <p><b>Amazing and Awesome</b><br/>(Sarah McIsaac, Robert Ohle)</p> <p>Amazing and Awesome rounds is a vehicle by which we can identify uncommon but successful behaviors that have contributed to a positive outcome. They provide a structured format to identify, amplify and encourage successful practice behaviors while encouraging a sense of community and pride in a hospital setting. Within health care there is a strong culture and emphasis on cognitive biases and system errors. No doubt, that emphasis is critically important as we are in the business of saving lives and promoting health. We work in a resource constricted environment and are constantly asked to do more without compromising safety and efficiency. Despite these constraints, excellent care and positive patient outcomes happen all around us. Amazing and awesome rounds promotes identification and reflection of excellence within our organizations.</p> <p><i>At the end of this session, participants will be able to:</i></p> <ul style="list-style-type: none"> <li>- Discuss the positive deviance theory</li> <li>- Introduce the concept and structure of amazing and awesome rounds</li> <li>- Identify specific behaviours and conditions that lead to excellence in challenging circumstances</li> </ul> |
| 10:50 – 11:50 | Collingwood    | <p><b>LEG Administrator's Meeting</b><br/>(Michelle Labate, Sue Featherston, Keely King)</p> <p>In-depth NOAMA Qualtrics Reporting. Participants will get an in-depth review of the various sections of the NOAMA reporting requirements, looking at the expectations and reasoning behind each question.</p> <p><i>At the end of this session, participants will be able to:</i></p> <ul style="list-style-type: none"> <li>- Better complete the NOAMA reporting requirements as they relate to LEG evaluation</li> </ul>  |
| 11:50 - 12:00 | Muskoka II/III | <p><b>Wrap-up</b><br/>(Maurianne Reade)</p>  |
| 12:00 - 13:00 | Muskoka II/III | Lunch  |
| 13:00 - 15:00 | Collingwood    | <p><b>Rural Generalist Pathway</b><br/>(Sarah Newberry, Catherine Cervin)</p> <p>Documentation to follow.</p>  |

*This one-credit-per-hour Group Learning program meets the certification criteria of the College of Family Physicians of Canada and has been certified by the Continuing Education and Professional Development Office at the Northern Ontario School of Medicine for up to 4.75 Mainpro+ credit(s).*

*This event is an Accredited Group Learning Activity (Section 1) as defined by the Maintenance of Certification Program of the Royal College of Physicians and Surgeons of Canada, and approved by the Continuing Education and Professional Development Office at the Northern Ontario School of Medicine. You may claim a maximum of 4.75 hour(s) (credits are automatically calculated).*

Please take some time to complete the online evaluations, and download your certificate of attendance: <http://bit.do/NOAMALEG2019>.

