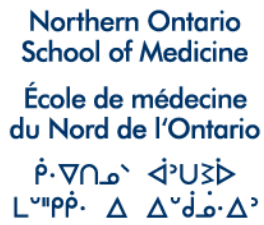


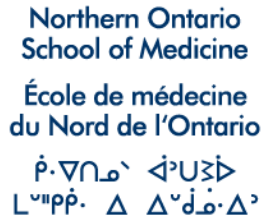
Clinical Scheduling Unit Transformation

Mathieu Litalien

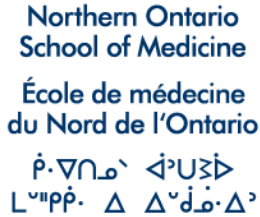


École de médecine
du Nord de l'Ontario

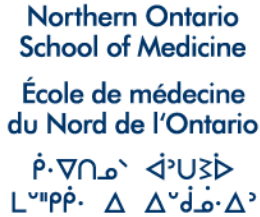
$\dot{P} \cdot \nabla n_{\text{e}} \ll \Delta^2 U_{\text{ce}} \gg$



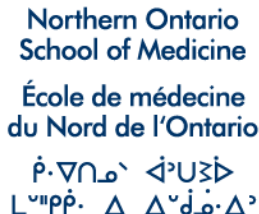
- Clinical Teaching Payments
 - Transition Timelines
 - Pay Period Expectations
 - Transition Plan
- Clinical Scheduling Unit
 - One point of contact
 - Contact Information



1. Retrospective payments
2. Single payment per rotation (no splitting)
3. 13 pay periods per year that align with PG Block Dates
4. Rotation pay period driven by rotation end date
5. Payment issued 4 weeks following the end of a pay period
6. No formal reconciliation process
7. Payment based on exact weeks



- **Full Implementation**
 - **January 2018**
 - **Last period using Prepayment/Reconciliation was Oct-Dec 2017**



Transition Plan

Prepayment/Reconciliation

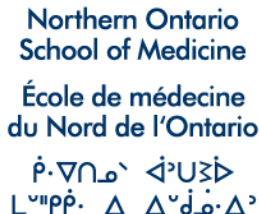
- The last Prepayment & Reconciliation period was:
 - Oct 1 to Dec 31, 2017 (Q3)
 - Prepayment issued September 29, 2017
 - Reconciliation issued on March 9, 2018
- Contained any rotation ending on or before December 18, 2017



Transition Plan

New Process

- Innovative education and research for a healthier North.***

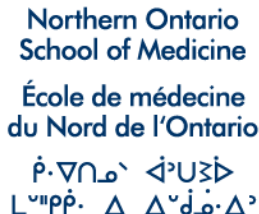


Pay Period Deliverables

NOSM/NOAMA

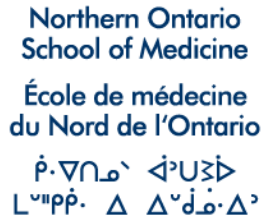
For each pay period you can expect from us:

1. Summary and Details PDF to be sent in the week of the pay run by NOAMA
2. Payment to be received on the Thursday, 4 weeks after the Block end date
 - A pay advice will be generated by NOSM Finance on the day the payment is issued
3. Timely resolution to any issues/inquiries brought forward by LEGs

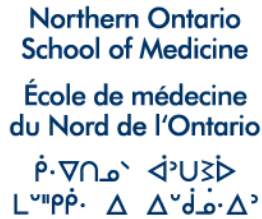


Our Results

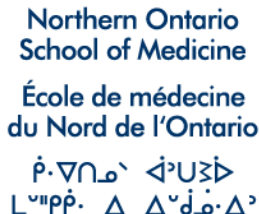
- Completed the transition on proposed timelines and maintained service as promised
- Gained significant efficiency by removing the need to reconcile
- Have not received any feedback regarding changes



- Has the service improved?
 - Has this made things easier? Time saved?
- Outstanding problems/concerns?
- Areas for further improvement?

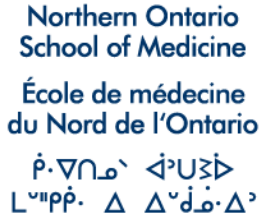


- Re-structuring
 - Under Administration Portfolio
 - Community Relations Unit
 - One-point of contact
 - Learners & communities

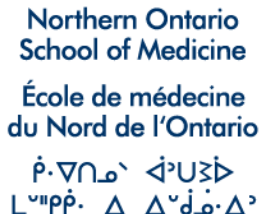


Previous structure

- Multiple point of contacts
 - For learner and communities
- Housing, Electives, Postgrad, Health Sciences all siloed
 - NOSM Electives
 - Visiting electives
 - International Electives

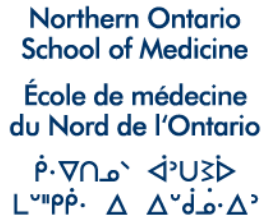


- Single point of contact
 - Learner & Community
 - All rotations (Electives and Core)
 - Housing
 - Integration of Health Sciences



Community Relations – Our Role

- Coordinate the placement of rotations across Northern Ontario
 - NOSM – Postgrad Core
 - Physician Assistant
 - NOSM – UG & PG Electives
 - Visiting Canadian Electives
 - Visiting International Electives
 - Health Sciences (OT, PT, SLP, Dietetics)



- PGE Program Support
 - Learner Liaison
- Matching learners to communities & preceptors
- Advocate on behalf of learners
- Coordinate housing
- Preceptor payments



Contact Information

Feel free to contact by phone or email at your convenience:

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 - Manager, Community Relations
 - Email: mlitalien@nosm.ca
 - Phone: (705) 662-7119