

AFP Project Proposal Policy

Last approved:	AFP Sub-committee	
	NOAMA Board	September 19, 2017

1.0 DEFINITION OF INNOVATION

Projects will be deemed innovative if there is potential for implementation of a new or significantly improved practice, service, protocol, process, method or organization that impacts health care delivery within Northern Ontario.

Furthermore, Projects would be particularly “innovative” if they:

- a) Have definite potential impact health care delivery;
- b) Are implementable (realistic in terms of project scope and goals);
- c) Have clear measurable metrics for success;
- d) Offer opportunities for knowledge translation into medical practice;
- e) Are transferable to other institutions, regions or the province;

2.0 PHYSICIAN COMPENSATION (For the Purpose of Innovation Fund Proposals)

Physician compensation is eligible for funding based on the time involved at a rate no higher than the OMA per diem rates whether or not remuneration is for actual clinical activity (see attached Appendix “A”). This time should not otherwise be clinically remunerated. Participating physician support is limited to a maximum of two days per week/ per year of support. Proposals must specify re the number if weeks of physician support required.

3.0 CONFIDENTIALITY

All information contained in the expressions of interest should be considered strictly confidential. The applications and any discussions related to them may not be used for any purpose beyond that for which they were originally intended. Outside of their group deliberations, peer review committee members must not discuss expressions of interest with other parties.

4.0 CONFLICT OF INTEREST

Conflict of Interest: (Framework Document)

- Governance Organizations, review committees, and Project Leads are expected to be aware of, and to manage, any conflict of interest situation within the peer review committee.
- Governance Organizations must make every effort to ensure that the decisions of its peer review committee are fair, objective and transparent, and that the peer review process is communicated broadly to practice plans and Participating Physicians. Peer review committee members may be assessed to have a conflict of interest if they or an individual Participating Physician they represent submit an Innovation project proposal for consideration by the peer review committee. Peer review committee members deemed to have a conflict of interest on this basis shall be excused from discussions and decisions of the peer review committee as they pertain to project proposals for which the conflict of interest exists. Each member should attempt to avoid adversely influencing competing applications.
- All members of the peer review committee are required to review the Conflict of Interest Guidelines in the CIHR Peer Review Manual for Grant Applications. These restrictions will be modified such that reviewers are not to have worked with applicants on research projects in the past two years.

5.0 RELATED DOCUMENTS

- Appendix A
AHSC AFP Innovation Fund – OMA – Claim Guidelines